



The Indian Institute of Metals
Metal House, Plot 13/4, Block AQ, Sector –V, Salt Lake, Kolkata -700 091

Notice - Inviting Quotation for e-repository software/plugin

Dated : 5th January, 2022

“Quotation for e-repository system” invited from competent companies by The Indian Institute of Metals (for Digitized Library).

Description of the IIM Library

IIM Library has over 1000 titles spanning across Text books, reference books, Foreign Conference Proceedings, Conference Proceedings organised by IIM Chapters, Bound Volume Journals, IS Standards, Souvenirs/ Abstracts of NMD-ATM event of IIM etc.

DSpace DMS software has been deployed for the Library Digitization Project as it can be hosted on any local server or cloud server architecture. The DSpace DMS platform is scalable up to million users and environment. For this digitisation, IIM has installed local server with Xeon Processor 16 GB RAM, 2TB HDD (RAID for SATA drive) using UBUNTU os.

Current status of the IIM Library

Around 10L pages have been scanned and uploaded in the UBUNTU server.

Requirement Criteria

When a page of an article/book is opened for the reader in .pdf form, the reader should only be able to **Read** the content. **Copy, Download, Print-screen** and **Print** facility must be disabled for reader/everyone.

Reference Criterion

Minimum of three customers’ references using the software/plugin (sold by the bidder) at least for 12 months successfully must be shared. Photocopy of POs and customer testimonials should be made available by the bidder.

Proforma For Technical Bid: The details of the company are as under:

Name of the firm Contact Address with Telephone/Fax	
Tax/Income Tax Registration No.	
Tax/Income Tax Clearance Certificate PAN and Service Tax Details	
GST Registration #	
Details of experience (the name and contact details of the clients where you have already implemented same kinds of restrictions).	

No. of employees	
Type of Ownership	
Ownership details	

Financial Bid Criterion

1. Rates must be quoted in figures & words in INR with all levies and taxes.
2. Special discount/ rebate admissible to educational Institution/Professional body may be specifically indicated in the quotation.
3. Late receipt of bids (i.e. within 17th January 2022 within working hours) will not be considered.
4. Provide Pan and GST Numbers as applicable.

Eligibility Conditions

- a) The firm should have experience of at least 5 years in the field of digitization.
- b) The firm should be having PAN & GST number and it should be registered with the concerned tax authorities.
- c) It should not be black listed by the government department or any PSU. An undertaking in this regard may be attached with Technical Bid.

Terms and Conditions

1. There shall be no escalation in the price during the entire contract period, however, either of the parties may if so decides, shall have the option to terminate its contract by giving the other party prior written notice of three months.
2. The Secretary General, on part of the IIM reserves the right to reject or ignore, any or all quotations and shall not be bound itself to accept the lowest offer.
3. Last date of submission : 17th January 2022 [Within office hours]

Nabatara Mitra

On behalf of The Indian Institute of Metals