

THE COMPANIES ACT, 2013

Memorandum

AND

Articles of Association

of

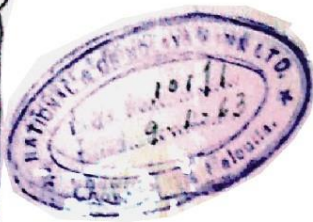
THE INDIAN INSTITUTE OF METALS

(Incorporated under the Indian Companies Act 1913)

CIN : U80301WB1947NPL015157



IIM
Metallurgy
Materials Engineering



Certificate of Incorporation



No. 15157 of 1946-1947.
1666

I hereby certify that The Indian

Institute of Metals Ltd. & Co.

is this day incorporated under the Indian Companies' Act, VII of 1913, and that the Company is Limited.

Given under my hand at Calcutta
this Twenty fifth day of March

One thousand nine hundred and Forty seven

Missip

N. K. Majumdar
Registrar of Joint Stock Companies.

THE COMPANIES ACT, 2013

Memorandum of Association

of

THE INDIAN INSTITUTE OF METALS
(Incorporated under the Indian Companies Act 1913)

1. The name of the Institute shall be **“THE INDIAN INSTITUTE OF METALS”**.
2. The Registered Office of the Institute shall be situated in India.
3. The Objects for which the “Institute” is established are:
 - (a) To promote and advance the study and practice of the science and art of making, shaping and treating of metals and alloys.
 - (b) To advance and protect the interests of Metallurgists and Metallurgical Engineers and to assist in maintaining just and honourable practice in the profession of Metallurgy and Metallurgical Engineering.
 - (c) To encourage, assist and extend knowledge and information connected with the art and science of making, shaping and treating of metals and alloys, whether by establishment and promotion of lectures, discussions, correspondence or publications of Transactions, by the holding of conferences and meetings for the discussion of papers, by the formation of libraries, by the foundation and endowment of professorships, studentships, scholarships and prizes or by encouraging research work or howsoever otherwise.
 - (d) To act as honorary advisors free of charge to the government, commercial firms, or individuals engaged in the making, shaping and treating of metals and alloys.
 - (e) To open chapters of the institute in different parts of the world.
 - (f) To co-operate with other Technical institutions and Research Organisations in this and other countries, whose objects are similar to those of this Institute.
 - (g) To organise and maintain a placement bureau free of charge to help the members of the Institute to secure suitable employment and assist members who may be in need of employment.

- (h) To recognise meritorious and original contributions for the advancement of technology in general and metallurgy in particular.
- (i) To procure the Institute to be registered or recognised in any foreign country or place.
- (j) To own, hold, acquire by purchase or gift or otherwise take on lease, exchange or hire any movable or immovable property together with any rights and privileges attached thereto, which the Institute may deem fit and proper for furtherance and advancement of its aforesaid objects and to maintain, -repair, alter, erect build and/or construct any building, house or structures for locating, setting up and running libraries, reading rooms, research centres, audio visual auditoriums, lecture halls, meeting and conference rooms, service centres, office and other facilities in furtherance and advancement of the objects of the Institute.
- (k) To sell, dispose or otherwise transfer any movable or immovable property which may be considered unsuitable for the use/purpose of the Institute and to reinvest the net sale proceeds for the promotion of the aforesaid objects.
- (l) To invest or deal with the moneys of the Institute not immediately required in such manner as may from time-to time be determined.
- (m) To borrow money with or without giving any security over all or any part of the property of the Institute.
- (n) To arrange for the promotion, management and conduct of the business and objects of the Institute and for that purpose to elect office-bearers and members of the Council of the Institute from among its members and to appoint officers, auditors, secretaries, treasurers and servants and to fix and pay their respective fees, salaries remuneration etc.
- (o) To frame, construct, adopt, prepare, regulate or sanction rules, regulations, laws and bye-laws whereby the Institute may think fit to guide itself or whereto the said Institute should conform or have recourse in the carrying out of its objects or otherwise and from-time to time vary, alter or confirm one or other of such rules, regulations, laws or bye-laws.
- (p) To do all such things as may be incidental or conducive to the attainment of the objects of the Institute.

And it is hereby declared that in the interpretation of this clause, the meanings of any of the Institute's objects shall not except where otherwise expressed in such paragraph or by the juxtaposition of two or more objects and that in the event of any ambiguity the clause shall be construed in such a way as to widen and not to restrict the powers of the Institute.

4. The business of the Institute shall be controlled and conducted by a Council, consisting of members to be elected by the members at Annual General Meeting except the first Primary Council. The functions and Powers of the Council will be as laid down in the rules and regulations of the institute.
5. The following will constitute the Organisational Council, and on their retirement the then members of the Institute will elect the first Council as laid down in the rules and regulations of the Institute.

1	Dr. D. P. Antia	President
2	K. C. Sood	Vice President
3	R. N. Kapoor	Vice President
4	B. A. Rao	Hony. Secretary
5	R. Krishnaswamy	Hony. Secretary
6	C. J. Shah	Hony. Treasurer
7	K. N. P. Rao	Councillors
8	D. V. Reddy	Councillors
9	V. Rama Iyer	Councillors
10	P. M. Menon	Councillors
11	Prof. N. N. Sen	Councillors

6. The income and property of the Institute; whensoever derived, will be devoted Solely towards the promotion of the objects of the Institute as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, profits or otherwise howsoever to the members of the Institute provided nothing herein shall prevent the payment of all bonafide remunerations to any officers or employees in return for services rendered to the Institute.
7. If upon winding up or dissolution of the Institute there remains after the satisfaction of all debts and liabilities any property or assets whatsoever the same shall not be paid or distributed among the members of the said Institute or' any of them, but shall be given or transferred to some other Institute or Institutions having objects similar to the objects of this Institute as may be determined by the members of the Institute at or before the time of dissolution and in default thereof by such judge or their legal authority as may have or acquire jurisdiction in the matter.
8. Every member of the Institute undertakes to contribute to the assets of the Institute, in the event of its being wound up while he is a member or within one year afterwards, for payment of the debts and liabilities of the Institute contracted before he ceases to be a member and the costs, charges and expenses of winding up and for the adjustment of the rights of, the contributories among themselves, such amount as may be required not exceeding one hundred rupees.
9. The liability of the Company is limited.

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Articles of Association

(Second Amended version being
implemented by
The Indian Institute of Metals,
wef 1st January 2026)

THE COMPANIES ACT, 2013

ARTICLES of Association

of

THE INDIAN INSTITUTE OF METALS (Incorporated under the Indian Companies Act 1913)

1. In these presents unless there is something in the subject or context inconsistent therewith:
 - (a) Words signifying the singular number only shall include the plural number and vice versa.
 - (b) The word "Institute" shall mean "The Indian Institute of Metals".
 - (c) The word "Member" shall include all persons duly admitted.
 - (d) The word "Council" shall mean the Executive body of members duly elected as hereinafter provided.
 - (e) The word "Councilor" shall mean such members as shall form the Executive body (council) for the time being.
 - (f) The "President" means the "President of the Institute" "Vice President" means a "Vice President of the Institute". The "Treasurer" means "Hon. Treasurer of the Institute" and "Secretary" means "Secretary General of the Institute."
 - (g) The word "General Meeting" shall mean the meeting of the members of the Institute duly convened as hereinafter provided.
 - (h) The "Office" shall mean the notified office of the Institute for the time being.
 - (i) Words signifying person shall apply "Mutatis mutandis" to corporations.
 - (j) "Month" means a "calendar month" according to the English style.
 - (k) In "Writing" means written or printed, or partly written and partly printed.
 - (l) The word "seal" means the "common seal of the Institute" as adopted in a General Meeting.
 - (m) The "Fund" means the "common funds of the Institute" for general purposes of the Institute other than the special funds raised for specific purpose.
 - (n) The "Register" means the "book or books kept by the Institute" in which the names of the members admitted to the Institute are registered.
 - (o) "Liability" shall mean limited by guarantee.

MEMBERSHIP :

2. **Membership** of The Indian Institute of Metals may be classified under the following categories: (a) Patron Member, (b) Donor Member (One-Time and Annual) (c) Honorary Member, being renamed as IIM Distinguished Fellow w.e.f 1st January 2026 (IIM Honor) (d) Fellow Member (IIM Honor) (e) Life Member (f) Member (g) Professional Member (h) Student Member (i) IIM-ATM Complimentary Membership for a maximum period of one year.

2.1 Definition & Criteria

- (a) **Patron Member** : Any Company, Institution, Government Department, Corporation or individual, connected with the metallurgical industry, education research having Annual Turnover of more than Rupees Five crores, will be eligible to be elected as Patron Members.
- (b) **Donor Member (One-Time and Annual)**: Any Company which satisfies the qualification for a Patron Member, but whose annual turnover is less than Rupees five crores will be eligible for this class of membership.
- (c) ***IIM Distinguished Fellow (IIM Honor)**: Annual Selection will be through solicitation and considered as a part of IIM Awards. Shall be preferable for such member to hold a Bachelor's degree in Metallurgy / Engineering / Materials Science or equivalent, or any degree relevant to Metallurgy / Materials Science profession.
- (d) **Fellow Member (IIM Honor)**: This is by nomination and considered as a part of IIM Awards. Shall be preferable for such member to hold a Bachelor's degree in Metallurgy / Engineering / Materials Science or equivalent, or any degree relevant to Metallurgy / Materials Science profession.
- (e) **Life Member**: A candidate for admission to the class of Life Member or for transfer into the class on paying the prescribed one-time fees

(Honorary Member (IIM Honor) being renamed as IIM Distinguished Fellow w.e.f 1st January, 2026 and will be adopted with retrospective effect since inception.)**

AND

- (i) Shall hold the Bachelor's Degree in Metallurgy or equivalent discipline from an Institute recognized by the Council or should have passed Part I and II Examinations held by the IIM, as applicable.

OR

- (ii) Shall hold a Master's Degree in Metallurgy or equivalent degree recognized by the Council.

OR

- (iii) Shall hold a Bachelor's Degree in engineering disciplines other than Metallurgy or equivalent or a Master's Degree or Doctorate in Physics or Chemistry or Geology.

OR

- (iv) Shall be a Diploma Holder in Metallurgy with at least 3 years' experience;

OR

- (v) Shall be a Diploma Holder in Engineering other than Metallurgy/B.Sc. with Physics, Chemistry, Mathematics/Geology and at least 3 years' experience;

OR

(vi) Shall hold a Degree from a recognized University.

(f) **Member** : A candidate for admission to the class of Member or for transfer into the class;

AND

(i) Shall hold the bachelor's Degree in Metallurgy or equivalent discipline from an Institute recognized by the Council or should have passed Parts I and II Examinations held by the IIM.

OR

(ii) Shall hold a Master's Degree in Metallurgy or equivalent degree recognized by the Council.

OR

(iii) Shall hold a Bachelor's Degree in engineering disciplines other than Metallurgy or equivalent or a Master's Degree or Doctorate in Physics or Chemistry or Geology.

OR

(iv) Shall be a Diploma Holder in Metallurgy with at least 3 years' experience;

OR

(v) Shall be a Diploma Holder in Engineering other than Metallurgy/B.Sc. with Physics, Chemistry, Mathematics/Geology and at least 3 years' experience;

OR

(vi) Shall hold a Degree from a recognized University.

(g) **Professional Member** : Shall be such other persons as are directly engaged in the promotion of science and art of making, shaping and treating of metals and alloys for a period of not less than 10 years who in the opinion of the Council are qualified for membership.

OR

Any person who is not eligible for Membership of the Institute in any other way, but whose association with the Institute will in the view of the Committee be useful to the Institute may be elected as a Professional Member.

(h) **Student Member** :

(i) A member shall be eligible to be a Student Member if he is studying Bachelor's Degree in Engineering / or studying Diploma/or studying B.Sc. with Physics, Chemistry, Mathematics / Geology / Any other specialization, can be a student member till the completion of degree.

(ii) Student Affiliate Member : A member of a Student Affiliate Chapter of the Institute.

2.2 Enrolment as a Member of the Institute

a) Every person on becoming a member shall undertake to be bound by the rules and regulations or other bye-laws in force at the time of the election or thereafter which may be enforced from time to time.

- b) Every member shall from time to time notify to the Secretary General/Head-Office his/her place of business or residence and any changes therein to be deemed to be his/her new correspondence address.
- c) No person who, by death or otherwise, ceases to be a member of the Institute shall have nor his/her representative shall have any claim upon or interest in the funds on any other assets of the Institute, but this provision shall not prejudice the rights of the Institute to recover from his/her heirs or representative any due which he owes to the Institute at the time of his/her ceasing to be a member.
- d) Application for membership shall be submitted on prescribed forms (Online / Offline) for the approval of the IIM Secretariat at head office.

2.3 Process followed at HO for Membership Enrolment

- a) **Application:** Application for membership shall be submitted preferably ONLINE on prescribed forms as approved by the Council.
- b) **Review:** IIM Head Office is responsible for thorough scrutiny of the Application Forms being received from Members. The Secretary General has been authorized by the Council to reject any application for membership in-case criteria doesn't get fulfilled.
- c) **Acceptance:** Non-selection shall not necessarily prejudice the candidate concerned, in any future enrolment.

2.4 MEMBERSHIP DUES/ SUBSCRIPTION FEES (Accounting Year 1st April to 31st March):

- a) The subscription fees for becoming a Patron Member will be Rs. 2,50,000/- Payable one-time.
- b) The subscription for becoming Donor Member (One-time) will be Rs. 1,50,000/- Payable one time
- c) The subscription for becoming Donor Member (Annual) will be Rs. 15,000/- annually
- d) The subscription fees for Life Members will be Rs. 15,000/- (One-time)
- e) The subscription fees for a member will be Rs. 1,500/- payable on an annual basis.
- f) The subscription for becoming a Professional member shall be Rs. 15,000/- (One-time)
- g) Student Members are exempted from paying any Admission or subscription fees for the first three years, after which they shall be advised by IIM Head Office to take up the regular membership of the Institute.
- h) Both subscription and admission fees are exempted for IIM-ATM Complimentary Membership, which shall be valid for a maximum period of one year.
- i) ****IIM Membership Fees across categories will be considered as inclusive of 18 % GST with retrospective effect, from 1st April 2025 onward. The amendment will be applicable on PAID MEMBERSHIP only.**
- j) ****IIM Paid Membership fees shall no longer include Admission Fees and Postages as additional components, w.e.f 1st January 2026. The Base Subscription will be considered as the Membership Subscriptions wholly.**

2.5 Subscription Fees for various categories of Membership wef 1st April 2024:

Members can apply online through payment gateway integrated at IIM website (www.iim-india.net). The subscription fees as applicable currently given below in **Table I**

Table I (Membership Subscription Fees across categories)

MEMBERSHIP CATEGORIES		One Time Subscription	Annual Subscription
Membership Subscription includes GST @ 18 % wef 1 st April 2025			
One-Time Categories			
1. Patron	One-Time	₹ 2,50,000	NA
2. Donor	One-Time	₹ 1,50,000	NA
3. Life	One-Time	₹ 15,000	NA
4. Professional	One-Time	₹ 15,000	NA
Renewal Categories			
5. Donor	Annual	NA	₹ 15,000
6. Member	Annual	NA	₹ 1,500
7. Member (Retd)	Annual	NA	₹ 750
Complimentary Categories			
8. Students	Tenure: Three (3) Years in a row	NA	Exempted (First Three Years Post Enrolment)
9. IIM-ATM Complimentary Membership	Annual (November to July)	NA	(For a maximum period of 1 year)
IIM Distinguished Fellow and IIM Fellow are being considered as IIM Honors , being conferred every year during IIM-ATM, on Distinguished / Eminent and Recognised Individuals in the fraternity.			

3. Acronyms

The authorized Acronyms indicating the class of membership of the members of the Institute shall be as follows:

- Patron Member : PM
- Donor Member : DM
- Life Member : LM
- Member : OM
- Professional Member : PF
- Student Member : ST
- IIM-ATM Complimentary Member : CM

Acronyms for IIM HONORS

- IIM Honorary Member (HM) being renamed as IIM Distinguished Fellow (FIIM-01)
- IIM Fellow Member (FIIM-02)

4. Powers and Privileges of Members

Members shall enjoy the Privileges and Rights of the Institute and shall be allowed to use the Abbreviations of Membership to indicate their association with the Institute.

- a) **Patron Members (PM)** shall enjoy all the Privileges and Rights of Corporate Membership, as indicated in Table II. The Organizations would be entitled to nominate one person who will enjoy the privileges and rights on their behalf. They will also be entitled to change their nomination from time to time.
- b) **Donor (DM)** : Members shall enjoy the Privileges and Rights of Corporate Membership, as indicated in Table II. The Organizations would be entitled to nominate one person who will enjoy these privileges and rights on their behalf. They will also be entitled to change their nominations from time to time.
- c) **Life Members & Members (LM & OM)** shall enjoy the Privileges and Rights of a Life Member of the Institute, as indicated in Table II.
- d) **Professional (PF)** shall have all the rights and privileges enjoyed by members except that they will not be entitled to vote or hold any office. Every member shall be bound to put in his/her best to further the interest and influence of IIM to the best of his/her ability and judgement.

The Membership Benefits for various categories are given in **Table II** for reference

Table II (Membership Benefits)

Benefits for Individuals	Benefits for Organizations
a. Access to online Membership Directory {IIM Membership Directory Home (www.iim-india.net)}	a. Access to online Membership Directory {IIM Membership Directory Home (www.iim-india.net)}
b. Special Discounts for attending Seminars, Conferences, Symposiums	b. Business Networking during various Flagship Events of the Institute, Symposiums and Conferences
c. Certifications for Short Term Courses being conducted by the Institute on various subjects	c. Technical Consulting and Various Skill Development Programs
d. Free online access to IIM Technical Publications, Transactions of IIM and Semi-Technical Publications, IIM Metal News	d. Free online access to IIM Technical Publications, Transactions of IIM and Semi Technical Publications, IIM Metal News
e. Eligible to apply for various categories of IIM Awards in Individual, Organizational and Students Categories	e. Nominate Individuals for various categories of IIM Awards in Individual, Organizational, and Students Categories
f. Can attend various Flagship Events and present technical papers in various forums / participate in Technical Talks and various discussions etc.	f. Get Invitations to attend Various Seminars and Symposiums as Delegates. The corporate members (Life time) will be felicitated during annual general meeting of the institute, every year.

Benefits for Individuals	Benefits for Organizations
g. Access to Digital Library	g. Access to Digital Library
h. Skill Development Programs being organised by various Chapters of the Institute in collaboration with various Industries	h. International Collaborations with Global Societies / Get Nominated as Speakers in various Global Platforms
i. Student Members are completely exempted from paying any Membership Fees	i. Senior Management Team from various Organizations are entitled to become a part of the Institute's Council and Leadership Team
j. Paid Delegates attending the flagship event of IIMATM are being entitled for IIM-ATM Complimentary Membership for November-July every year.	j. Advertorials/advertisements of these Organizations are published at a nominal cost in IIM Metal News and Websites in regular intervals, showcasing their products and services
k. Certificates and Member Cards are provided for all categories of Life time Individual Membership Categories	k. Certificates and Member Cards are provided for all categories of Life time Corporate Membership Categories

5. Retirement from Membership or Forfeiture of Membership

- Every member of the Institute has a right to resign his/her membership of the Institute on giving one calendar months' notice in writing to the Secretary General, but prior to such notice he shall pay all sums that may be due from him to the Institute.
- Member shall 'ipso facto' ceases to be member in the event of his/her subscription being in arrears for twelve months from the date of the same being payable or on the removal of his/her name from the Institute. The Council shall have powers upon applications in special cases to suspend the operation of this clause.
- If any member shall be accused of dishonourable conduct or of conduct prejudicially affecting his/her professional status or, the reputation of the Institute upon ground which the Council after investigation and after hearing him shall deem sufficient to warrant his/her expulsion from the Institute. The Secretary General shall convene a meeting of the Council and such members may by resolution passed in that meeting be excluded or otherwise dealt with as the Council may think appropriate, but such decisions may on appeal be revoked or modified by a special resolution.
- A notice of resignation may be cancelled by the member at any time within six months of giving such a notice.
- A member who has resigned from his/her membership as aforesaid shall be eligible for re-admission.

6. Office Bearers of the Institute

The Council of The Indian Institute of Metals holds the responsibility for the Institute's overarching governance and management, encompassing tasks such as establishing strategic direction, overseeing financial management, appointing and supervising executive staff,

ensuring compliance with legal requirements, and making decisions consistent with the Organization's mission.

The Office Bearers comprises 11 members who are being appointed by the Council. In general, the Office Bearers of the Institute is responsible for:

- q Setting the strategic direction of the organization
- q Ensuring the policies adopted by the IIM Council are implemented effectively
- q Oversight of the operations of all IIM programs and services
- q Oversight of personnel matters at IIM Head Office
- q Oversight of financial matters

APEX body of the Institute comprises of Seven (7) Office Bearers which include the President, Three (3) Vice Presidents, Immediate Former President, Secretary General and the Hon. Treasurer.

- 6.1 President :** The President is the Chairman of the Council and shall preside at all the meetings of the Council (05/06 annually) and at all meetings of members and over all deputations. He shall preside at the Annual General Meeting, address the members on such subjects as he may deem appropriate to bring to their notice; but such address shall not be taken to represent the views of the Institute unless such representation is expressly indicated. The President shall be elected for One Council Year. (1st August to 31st July)
- 6.2 Vice-President :** The Ferrous, Non-Ferrous and Metal Science Divisions are headed by the Vice Presidents who are also the Chairman of the respective Divisions. After functioning as the Vice President of the respective division for 3 years, the Vice President assumes the role of the President of the Institute. In the absence of the President, the Vice-president shall have the powers and perform the duties of the President. Such powers and duties may be exercised and performed by any one of the Vice-presidents by mutual agreement.
- 6.3 Secretary General :** If the business of the Council so requires and it is decided at an Ordinary Meeting that a paid permanent Secretary General should be appointed, the Council shall appoint a permanent Secretary General and fix his/her's remuneration. Such appointment shall be subjected to confirmation at the next ensuring Annual Meeting. The Secretary General shall be directly responsible to the Governing Council through the President. He shall also be responsible to guide the Chapters/Student Affiliated Chapters and for efficient administration and functioning of the HQ Office. He will coordinate, manage and supervise the affairs of IIM.

The duties of the Secretary General shall include but will not be restricted to the following :-

- B Act in accordance with the Institute's Articles of Association.
- B Discharge duties with due and reasonable care, skill and diligence.
- B To conduct the correspondence of the Institute and of the Council.
- B To sign all notices, papers and letters emanating from the Institute and carry on all other ministerial work of the Institute under the directions and subject to the control of the Council.
- B To invite Members to act on Committees or Sub-Committees on the advice of available Members of Council and subject to confirmation at the next Council Meeting.

- B To prepare minutes of all the proceedings of the meeting of the Council and of The Institute.
- B To prepare and maintain the register of Members.
- B Act in good faith in order to promote the objects of the Institute for the benefit of its members as a whole, and in the best interest of the Institute.
- B Not to involve in a situation in which he/she may have a direct or indirect interest that conflicts, or possibly may conflict, with the interest of the Institute.
- B Not to achieve any undue gain or advantage either to himself/herself or to his/her relatives, partners or associates.
- B Initiate speedy and stable growth strategies for the organization in line with the Vision and Mission of the Institute.
- B Be responsible for safeguarding and effective utilization of the assets and improving the productivity.
- B Be responsible for compliance of various enactments applicable to the organization.
- B Be responsible to discharge the duties entrusted by the Council from time to time.
- B By default, act as an ex-officio and Convener of the Council, APEX and various committees of IIM as stipulated by the Council, without any voting rights.

6.4 Hony. Treasurer : The Treasurer shall be one of the Authorized Signatories to receive and hold all funds paid or belonging to the Institute; He/She shall disburse all sums due by the Institute and shall keep proper accounts of all receipts and disbursements, through Accounts Team at IIM Head Office. The Hony. Treasurer shall be Ex-Officio Member of any committee or subcommittee appointed by the Council. He /She shall be responsible for preparation and submission of Annual Budget and Audited Financial Statements to the Council.

6.5 Auditor : A Statutory Auditor shall from time to time be appointed by the Council for a period as specified in the relevant statute, during the Annual General Meeting at a **remuneration** to be fixed by the Council. The Auditor shall audit the accounts of the Institute every year which would also include Income Tax Audit, and of all funds connected with or controlled by the Institute.

6.6 Bylaws Governing the Council of The Institute :

- a) Any vacancy in the Council between one Annual General Meeting and another shall be filled up by the Council, who shall have the power to add to their number as long as it does not exceed the maximum fixed.
- b) Any such appointment shall be deemed good in the next Annual General Meeting.
- c) At every Annual General Meeting, all the members of the Council shall retire; but shall be eligible for re-appointment. Only Members shall be eligible for appointment as Office Bearers/Council Members of the Institute.
- d) The Retiring Council in consultation with Incoming President shall nominate the names for the new Council every year for the appointment during the Annual General Meeting of the Institute.
- e) The Council shall be responsible for arranging to carry out the aims and objects of the Institute.

- f) The Council shall propose any alteration in the Memorandum and Articles of Association, and draft the bye-laws as and when required.
- g) Members willing to serve shall send their names in writing, at least a month before the date of the meeting to the Institute for consideration for nomination by the retiring Council.
- h) The office of a member of the Council shall be vacated:
 - l If he/she ceases to be a member of the Institute or be excluded or suspended for any period from membership.
 - l If he/she does not attend at-least two Council Meetings in a Council Year. In case of emergencies, prior consent of the President/ APEX/Secretary General may be taken as an exception.
 - l If he/she becomes bankrupt or suspend payments or compound with or make arrangements of his/her property for the benefit of his/her creditors.
 - l If he/she be declared a lunatic or becomes unsound of mind.
- i) A member of the Council may resign by sending in his/her resignation to the President/ Secretary General and on acceptance, he/she shall cease to be a member of the Council.
- j) A member of the Council thus retiring shall be eligible for re-election.
- k) The Council shall meet as often as necessary. At least 3-6 weeks prior notice will be given to each member of the Council giving the time, place and agenda of the meeting.
- l) The Hony. Treasurer may with the previous consent of the Council invest in the name of the Institute upon any of the following investments:
 - l Fixed/Term Deposits
 - l Corpus
 - l Trust Funds
 - l Any other Securities complying to Companies Act 2013
- m) No act done by the Council, whether ultra vires or not, which shall have received the express or implied sanction of the members of the Institute, shall afterwards be impeached by any member of the Institute, on any ground whatsoever and such acts shall deem to be an act of the Institute.
- n) At all meetings of the Council, the President shall be the Chairman and, in his/her absence, one of the Vice-presidents shall be the Chairman. In the absence of the President or all the Vice-presidents, the meeting shall elect a chairman for the meeting.
- o) Conclusion on each Agenda point shall be decided at a meeting of the Council by a Member proposing the same and being seconded by another Member.
- p) Minutes of the proceedings of every meeting of the Council and of the attendance of the members there at shall, with all convenient speed be recorded by the Secretary General in a book kept for the purpose and circulated to the members of the Council in electronic mode and read at the next meeting and signed by the Chairman of that meeting.
- q) Every such minute when so recorded and signed shall, in the absence of proof or Error

therein, be considered a correct record of the proceedings.

- r) No member of the Council shall be disqualified to act as such by reason of his/her being interested, employed or appointed either individually or as a member of Partnership or a Director or Officer of any Company or Corporation but he shall not vote on any matter relating to any operation, undertaking or business in which he is interested otherwise than as a member of the Council.
- s) All acts done by any meeting of the Council or of any company of the Council or by any member of the Council or their agents shall, notwithstanding that it shall afterwards be discovered that there was some defects in the appointment of any such member of the Council or person, or that they or any of them were not qualified at the time of their appointment or had become disqualified, be as valid as if such person had been duly appointed and was qualified to be a member of the Council or agent.
- t) In case of the absence of the Secretary General or of his/her inability to act, they may, in like manner, appoint any person to help him/her or to act in his/her stead and in the latter case, such person may temporarily exercise all the duties and powers of the Institute.
- u) APEX / Council may from time to time appoint any committee, or any person or persons to be the agents or representatives of the Institute in any country or place with such powers upon such terms, and with such remuneration as they shall think fit, and may from time to time remove any such committee or agents or representatives.
- v) They may, with the sanction of a general meeting, join with any other Association or Institute in promoting any act of legislature and procuring Royal Charter or other authority having for its object the uniting of the members of the profession into one general body.
- w) The proceedings of the Council shall be managed and implemented by the Institutes Head Office.
- x) A report of the proceedings of the Council and a general report on the position of the Institute and the work done during the then past year, shall respectively be prepared by the Council annually and shall be printed and circulated for the information of the members at least-three days prior to the annual meeting. Such report shall be submitted to the annual meeting for confirmation and shall be confirmed or otherwise dealt with or disposed of as the meeting shall determine.
- y) The newly inducted Council Members for August to July every year needs to submit Forms **Dir 8 and Form MBP 1** respectively to comply to the regulations of the Ministry of Corporate Affairs (MCA).

6.7 Meetings and Proceedings at IIM

- a) The Annual General Meeting shall be held every year at the end of July at such place within the City where the Registered Office of the Institute is located, as APEX and Secretary General may decide. Council reserves the right to APPROVE the Venue or suggest changes as per guidelines.
- b) The above meeting shall be called "Ordinary General Meetings" and all other Meetings shall be called "Extraordinary General Meetings".
- c) The business of any Ordinary Meeting shall be to discuss, consider and decide upon, as may

be applicable, the general affairs and work of the Institute or matters specifically placed before the Council.

- d) Notice of Annual General Meetings setting out the time and place thereof shall be published as the Council may determine.
- e) The Annual general meeting of the Company may be called by giving not less than fourteen clear days notice either in writing or through electronic mode.
- f) The Council may, of their own motion or shall on the requisition of not less than one-tenth of the total voting power of all the Members, having on the said date, a right to vote, convene an Extraordinary Meeting for the purpose of Transaction of Any special business of the Institute.
- g) Fourteen Days' notice of an Extraordinary General Meeting shall be given to every Member. Such notice shall specify the time and place of such meeting and the special business for which it is convened.
- h) At an Extra-ordinary Meeting, only the special business of which notice has been given, or such questions as necessarily arise thereon, shall be considered and no stranger shall be permitted to be present thereat.
- i) Eight members or 25% of the total Council Strength, whichever is less shall form a quorum at every Council Meeting.
- j) Thirty Members present in the AGM or EGM shall form the quorum at the respective meetings.
- k) The non-receipt by any Member of a notice convening any Meeting shall not invalidate the proceedings of any Meeting.
- l) The President, or in his/her absence one of the Vice-Presidents, shall take the Chair at all meetings, or in their absence a Member of the Council to be chosen amongst those then present, and if neither the President nor the Vice-President nor a Member of the Council is present, or in the latter case more than one, and they are unable to agree within fifteen minutes after the hour fixed for the Meeting, the Members present shall proceed to elect a Chairman.
- m) A notice may be served on every Member via electronic mode by sending it to Member's Email Address as available in HO Records.
- n) All the Members of the Institute except the Professional and Student Members shall have one vote at every Annual General Meeting/Extra-Ordinary General Meeting.
- o) A Member qualified to vote being personally present at any General Meeting may decline to vote on any question before the Meeting, but shall not, so declining, be considered absent, from the Meeting, nor shall his/her presence invalidate any proxy duly given by him except as regards any question on which he may vote in person.
- p) A Member entitled to vote may, from time to time, appoint any other Member as his/her proxy in voting at any poll.

6.8 IIM NAME AND LOGO

Name: In all correspondences, in printing of stationery, banners etc, the name of the Institute will be written in abbreviation (IIM), in the prescribed colors and the design of the Emblem as approved by the Council:



The Iron Pillar should be in the color of "Iron/Steel Grey" and the words Metallurgy Materials Engineering should be in "Silver Grey".

The colors in the logo where it says **IIM**, are in streaks of Gold and Copper. Use of the IIM logo is restricted and must have the approval of IIM Head Office.

6.9 Constitution of IIM Council :

6.9.1 Council Strength : The Council strength shall not exceed 62 members as per the revised guidelines.

Table III (Composition of IIM COUNCIL)

Affiliations	Earlier	Current Structure/Constituents
1. President, VP's, Functionaries	11	11 [President, Vice President (Ferrous), Vice President (Non-Ferrous), Vice President (Metal Science), Secretary General, Hony. Treasurer, Chief Editor Transactions, Chief Editor IIM Metal News, Controller of Examination and Jt. Secretary from President's Office and Immediate Former President].
2. Chapter (Chair /Recommendation) – by Rotation.	20	14 [APEX to propose as per guidelines]
3. Organizations (Company, Industry etc)-by rotation Industry Experts	25	11 [APEX to propose as per guidelines]
4. Academic Institute / Dept. – By rotation	12	11 [APEX to propose as per guidelines]
5. Individual expert / mentor – to be nominated by Council	20	11 [APEX to propose as per guidelines]
6. IIM-ATM Convener	-	02 (Current Year + Next Year)
7. President's Nominee	02	02
	91	62

6.9.2 Board of Directors

The President, Secretary General and Hon. Treasurer being members of the Council shall be recognized to constitute the Board of Directors as per the Ministry of Corporate Affairs.

6.9.3 Selection/Nomination of Council Members :

The President, Immediate Former President, Vice Presidents and Secretary General constitute the **Selection Panel** for nominating members for the following predefined categories of Council Members:

- a) Office bearers from Head Office
- b) President's nominees
- c) Industry
- d) Academia and R&D organizations
- e) Individual domain experts

For # c, d and e, the concerned industry or organization should intimate their designated representative by **July 10** that year. As a special case, such an elected member may send his/her substitute for a given Council Meeting with prior intimation to the Secretary General, citing specific reasons.

6.9.4 Selection of Chapter Representatives : Chapters eligible as per the new regulations shall be invited to nominate a representative to the Council from either Chairman/ Secretary/Treasurer of the Chapter. However, any Chapter Representative may attend a Council Meeting as an Invitee in lieu of the elected/designated Chapter Representative with prior permission from the Secretary General.

6.9.5 The Agenda and Notice of the Council Meeting should ordinarily be circulated three to four weeks in advance. Similarly, the Minutes of the Meeting (approved by the President) should ordinarily be circulated within two to three weeks from the date of the Meeting. It is expected that the Council should meet four to six times a year (tenure is August 1 to July 31).

6.9.6 In all matters, the final decision or ruling of the President should be final and abiding for the Council and the Institute.

6.10 Guidelines for selection of Chapters and other Representatives in the Council :

6.10.1 Each year at the time of election of a New Council, Chapter Representatives shall be inducted in the Council as per the amended selection guidelines (Chapter Performance Metrics shall be the deciding parameter) being effective from 2025. The Secretary General will notify this list by June each year.

6.10.2 Apart from representation of the Fourteen (14) Regular Chapters in the Council, Two (2) Representatives from Two (2) Active and Best Performing Student Affiliate Chapters, Two (2) Conveners from IIM-ATM shall be inducted in the Council, thus totalling to Eighteen (18) Chapter Representatives.

6.10.3 While electing the Chapters every year, the ones who have failed to submit their audited accounts, activity report and executive committee list latest by 15th June in a given year, shall

not be eligible for selection by the Panel in the following session beginning August 1 in that year.

- 6.10.4** The guidelines concerning selection of IIM Chapters in the National Council may be reviewed every five years and be approved by the Annual General Meeting, if changes are proposed/desired. Any amendments made shall be accommodated in the Standard Operating Procedures (SOP) of the Institute.
- 6.10.5** The APEX shall nominate and select incumbents from the industry based on their past contributions, support and value addition to IIM. The same rule shall govern the Vice President's nominations.
- 6.10.6** The representatives from Academic institutions, R&D laboratories and Domain Experts cannot serve in the Council for more than 3 years in succession. There must be a three year lay-off before inducting him/her again in the Council.
- 6.10.7** Any member unable to attend at least two Council meetings in a Council Year without valid reasons permitted by the President, will forfeit his/her candidature immediately and shall be replaced by the President from a list of eligible candidates from the database. The new member shall be co-opted in the next Council Meeting.
- 6.10.8** The IIM National Council shall be reconstituted every year for a term of one year; August 1st of the Current Year to 31st July Next Year.
- 6.10.9** The President may invite utmost five members as Special Invitees in a given Council Meeting citing and recording specific reasons.

6.11 Travel reimbursements to Council members :

All Council members shall be entitled for re-imbursement of their air/rail travel by the shortest route (in economy class) only once a year, precisely for attending the Annual General Meeting of the Institute on furnishing valid travel documents.

Accommodation shall be provided to the Council Members for attending the Annual General Meeting of the Institute and the Chapter Representatives for attending Two (2) Chapter Relations Committee Meetings, as shall be held at the backdrop of AGM and IIM -ATM every year.

Any other expenses incurred in accommodation and travel shall not be sponsored by IIM Head Office apart for the one specified above. In all other occasions the concerned Chapter or organization is welcome to participate and bear his/her travel/incidental expenses.

6.11.1 Power and Functions of the President :

The President shall serve as the Chair of the Governing Council and preside at the meeting of the Council and Annual General Body Meeting. In his/her absence, the senior most Vice President shall preside over the meeting. Every question / problem / dispute / issue submitted to a meeting of the Council shall be ordinarily decided by the Council Members present during the Meeting.

- B The president shall decide the dates of the Council Meeting and shall also be authorized to alter the same, if considered necessary.
- B His/her decision shall be deemed Final in cases where Council fails to come to a

Consensus.

- B To work for the achievements and attainment of the objectives of the Institute
- B The President can write to Government and National / International bodies and individuals on important issues and send messages.

Primary Responsibilities :

- q Authorize the Secretary General of the Institute to decide upon the Venue and Date of the Council Meeting based on the availability of the President
- q Orchestrate agenda items
- q Recognize Members to facilitate discussions during the Council meetings
- q Preside over Decision Making during the Council Meetings
- q Enforce rules for APEX/COUNCIL/Head Office in consultation with other APEX Members
- q Declare meeting adjournment, if Quorum is not there

Serves as a Member of below mentioned Committees/ Sub-Committees in the following capacities:

- q APEX/OFFICE BEARERS: Chairman
- q IIM Awards Committee: Chairman
- q Advisory Committee of Former Presidents: Convener
- q Other Committees (Swarna Jayanti Endowment Fund Committee): Ex-Officio Member

6.11.2 Role of the Three Vice Presidents :

- B The Vice President's role is to assume the responsibilities of the President in their absence
- B Serves on the Governance Committees/Sub-Committees
- B Heads each Vertical (Ferrous, Non-Ferrous, Metal Science) and acts as an Advisor to the Secretary General to enhance Members in the various divisions.
- B Each Vice President shall be responsible for supervising the Activities of Various Chapters in their respective Zones and report to the President regarding initiatives to be taken to conduct Regular Membership Drives in the parts which requires immediate attention. These Membership Drives will be conducted by IIM Head Office led by the Secretary General.

7. Chapters of the Institute

The Formation, Function, Management, Financing and accounting of the Chapters of the Institute shall be governed in accordance with the Chapter Guidelines formulated for the purpose by the Council from time to time.

Seal

- 8. The Council shall provide a common seal for the purpose of the Institute. The seal of the

Institute, for the time being, shall be kept under the custody and control of the Secretary General, and used for such purposes of the Institute as the Council may from time to time prescribe.

9. The Secretary General shall affix the seal, with authority of the Council and in the presence of two Members thereof to all instruments requiring to be sealed, and all such instruments shall be signed by such Members of the Council and countersigned by the Secretary General.

BYE-LAWS RELATING TO PAPERS READ AT

MEETINGS OF THE INSTITUTE / BEING PUBLISHED

10. Any Member wishing to read a paper before the Institute shall send two copies of the paper with a short abstract to the Secretary General at least a month before the Event at which he proposes to read the same.
11. The Publications Committee/Council may refuse to allow a paper to be published in the Transactions of IIM/Metal News of IIM without assigning any reasons to the author.
12. The Publications Committee/Council may retain the right to decide the form in which the paper shall be published in the Journals, whether in full, in part or in abstract but when any abbreviation is made it shall be communicated to the author before the publication of the paper.
13. No paper which has already been published elsewhere shall be published in the IIM Journals.
14. All papers accepted for the publication, shall be the intellectual property of the Institute.

Founder Members of The Indian Institute of Metals

1. Prof. Frank Adcock
2. Late Dr. Dara P. Antia
3. Mr. J. G. Berry
4. Late Sir S. S. Bhatnagar
5. Mr. R. G. Bhatawadekar
6. Mr. J. W. Cameron
7. Mr. F. W. A. Carpenter
8. Late Prof. John Chipman
9. Prof. Moris Cohen
10. Late Major H. B. Deshpande
11. Mr. G. W. Fox
12. Mr. I. N. Gandhi
13. Late Prof. N. P. Gandhi
14. Mr. H. P. Gaur
15. Late Sir J. J. Gandy
16. Late Mr. V. Rama Iyer
17. Late Mr. R. N. Kapur
18. Late Mr. R. Krishnaswamy
19. Late Mr. Phiroz Kutar
20. Late Dr. D. R. Malhotra
21. Late Mr. P. M. Menon
22. Late Mr. G. C. Mitter
23. Late Dr. Harold Moore
24. Mr. D. S. Murty
25. Late Mr. S. K. Nanavati
26. Dr. B. R. Nijhawan
27. Late Dr. A. H. Pandya
28. Mr. M. Prasad
29. Late Mr. K. N. P Rao
30. Late Mr. B A Rao
31. Late Padmashree D. V. Reddy
32. Late Mr. A. Samad
33. Mr. H. Schofield
34. Late Mr. Anton Schwarz
35. Late Prof. N. N. Sen
36. Late Mr. C. J. Shah
37. Late Rai Bahadur Himchand K. Shah
38. Late Mr. K. C. Sood
39. Late Prof. Daya Swarup
40. Late Mr. J. S. Vatchagandhy
41. Dr. W. D. West
42. Late Mr. A. D. Wilks



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Materials Engineering**

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